

Information for Applicants

Academy	Riddlesdown Collegiate, Croydon
Required	January 2020
Salary	TCT 1 £27,596 – TCT 14 £43,348 (+TLR for suitably experienced candidate)
Closing Date	Monday 30 th September 2019 (at 9.00am)
Interviews	As soon as possible





Dear Applicant

Thank you for your interest in the post of Teacher of English. I hope that this information pack will help you to learn more about our fantastic school and that you will be excited about the prospect of joining our excellent team.

Riddlesdown Collegiate is an **outstanding** school (OFSTED, May 2016) with a clear vision to deliver successful outcomes and positive futures for all of our students. They are bright, well-motivated and a pleasure to work with, whilst our staff are talented, hard-working and ambitious for themselves and others. Our superb facilities enable us to provide the very best learning environment and learning experiences for our students and it is the combination of these factors that leads to the high academic standards and enviable reputation that *The Collegiate Trust* is known for. I am very proud of what we do and what we have achieved at the Collegiate and, as a *World Class School*, I hold the highest aspirations for what we will do and achieve in the future.

Whether you are at the very beginning of your career or are looking to develop your experience, *Riddlesdown Collegiate* is a great place for professional growth. NQTs benefit from a paid induction period, prior to appointment, and a well-established programme of support throughout the year, whilst more experienced colleagues have many opportunities to develop skills and extend their professional learning through an extensive and varied programme of professional development. Our aim in all appointments is to appoint colleagues who will share our aspirations and make a major contribution to building the best life chances for our students.

In applying to *Riddlesdown Collegiate*, you will need to understand our “small schools” model and your potential role within it. Our VALUES underpin the way in which we work and describe our high expectations and our emphasis on positive relationships across the Collegiate. Our motto, “*Learners of today, Leaders of tomorrow*”, applies as much to staff as it does to students and it gives an indication of the significance we place on nurturing talent and leadership. I shall make a presentation to shortlisted candidates at the start of the interview day to illustrate our structure further and outline our requirements for all colleagues who work with us.

I would be delighted to receive an application from you if, upon consideration, you feel that this role and the Collegiate may be right for you. To submit an application, please complete the form on our website, attaching where requested a statement of no more than two sides of A4, identifying clearly how you meet the person specification. If you have any further questions about this post or would like to arrange a visit prior to the interview day, I would be pleased to speak with you; please feel free to telephone me at the Collegiate.

Yours sincerely

Mr S Dey
Principal



Key Information

We operate a “small schools” model – one school made up of a number of smaller learning communities, which we call Colleges, each with their own staff and facilities. Each College is led by its own Headteacher (who is an Assistant Principal) and has its own team of approximately 25 teachers and non-teachers, covering most curriculum areas. Students join one of the Colleges in Year 7 and remain there for five years before transferring to College VI, our specialist post-16 provision. In addition, the Creative and Performing Arts (CPA) College delivers specialist education to students across the Collegiate in Art, Drama, Design Technology, Media, Music and Physical Education whilst the MacKay College co-ordinates inclusion services to students with additional needs. Small teams, working with just 400 students each, allow us to provide even better pastoral care to all students, as well as engage with learners and their families in more effective partnerships. They also provide teaching across the curriculum and learning teams focusing on personalised approaches and best serving the needs of the individual students in their care.



Information about *The Collegiate Trust*

Our Trust works in the Crawley and Croydon areas with a clear vision to deliver *exceptional education for all*. Such an education achieves excellent outcomes in pupil progress and attainment, a rich creative, cultural and physical learning experience, and great personal and social development for all pupils. We achieve this by working with and developing strong teams of staff in each school, under the direction of the Principal of the school and the *Local Governing Body* (LGB)

The Trust has grown out of *Riddlesdown Collegiate*, an **outstanding** (OFSTED, May 2016) secondary school in Croydon with almost 2000 students and over 200 staff. *Gossops Green*, in Crawley, was the next school – and the first primary – to join the Trust, followed by *Waterfield Primary* (also in Crawley) on 1st March 2018. A second secondary, *The Quest Academy* (in Croydon), joined on 1st June 2018 and two further primaries, *Courtwood Primary* and *Gilbert Scott Primary* (both in Croydon) joined on 1st September 2018.

Each school within the Trust is supported centrally by a designated *Director of School Improvement* on teaching and learning issues, the *Chief Operating Officer*, *Chief Finance Officer & HR Manager* on business management and HR issues, and the *CEO* on wider leadership issues. This complements rather than replaces in-school functions and allows the Principal and LGB to operate with a high level of autonomy in delivering the highest standards in their school. The LGB works to a *Scheme of Delegation* approved by the Trust's Board of Directors.

Our Values

Our ethos is to be a community in which all members are valued and value each other. We are the leaders of the Riddlesdown community, responsible for our learning and the Collegiate. We work together to maximise our own achievement and those of others. In applying for a post at Riddlesdown Collegiate, applicants should consider how they would promote our values in their day-to-day work with students, colleagues and other stakeholders.

Value each other

Aim high

Lead by example

Use and develop our talents

Excel in our efforts

Stick at it



Our Students

The vast majority of our students join the Collegiate in Year 7 with above average attainment. Behaviour is outstanding and our students consistently demonstrate their desire to learn and to achieve. They enjoy coming to school (attendance is over 95%) and enjoy lessons where they can explore, investigate and feel challenged by their learning. They equally value the opportunities they have to learn outside of the classroom and we are proud of the extensive and varied extra-curricular programme that our students enjoy and benefit from. It is these additional, high quality learning experiences, together with a strong set of academic qualifications that we believe provides our students with the very best chances of success in their future lives.



English at Riddlesdown Collegiate

The English team is very strong and delivers very high standards; achieving impressive results at both GCSE and A-Level. The main aims of our English teaching programme include: cultivating enthusiastic readers who approach texts with a critical and curious mind, encouraging confident and erudite self-expression when writing and speaking, developing young men and women who can engage with and produce texts in a wide range of contexts.

We currently employ thirteen full time specialist English teachers, one of whom has overall responsibility for the subject across the Collegiate. Others have specific responsibilities overseeing work in individual Colleges whilst being responsible for particular elements of teaching and learning. All the staff are particularly dedicated and hardworking and have a proud tradition of maintaining an excellent standard of examination results at GCSE in English Language and English Literature.

Schemes of work at Key Stage 3 are thematic and allow an integrative approach to language and literature. Richly resourced and detailed lesson plans provide a clear framework for the teaching and assessment of the English curriculum that closely follows whole collegiate guidelines; this ensures that every student receives the same robust, high quality learning experience across the school. At Key Stage 4, we deliver the AQA GCSE in English Language and English Literature to students in Years 10 and 11. Key Stage 5 students follow the AQA Literature A programme of study (A-Level only) following the 'Texts in Modern Times' stream. Having worked diligently over the last three years to achieve an incredibly effective transition to the new national frameworks, this academic year we are beginning to consolidate our success and build on the extensive changes and improvements that have been wrought in our subject in the recent past.

Students' learning is fully supported through the provision of challenging, exciting and personalised teaching resources and materials. Each teaching room has a projector, computer access and links to the curriculum network. The English team regularly organises trips to both theatre and cinematic productions in order to build on work studied in the classroom - allowing students to approach English from a variety of perspectives. We also run a popular overseas trip for College VI students to New York City.

The English team is made up of a diverse group of teachers with a wide range of experiences and backgrounds who appreciate what someone new can offer in terms of innovation, creativity and passion. The English staff work closely as a team but also have links with other subject areas, particularly Drama, History and Media Studies. The team are energetic and committed to ensuring that all students enjoy full access to the English curriculum and achieve the highest standards of which they are capable.

Job Description

Purpose of the Post: To teach a full timetable across the age and ability range of the College, delivering agreed *Schemes of Work* and contributing fully to the subject area and College.

Accountable to: Head of College

PRINCIPAL ACCOUNTABILITIES

Curricular Leadership

- i. To teach an agreed timetable.
- ii. To prepare and deliver effective lessons, ensuring regular assessment informs all aspects of planning.
- iii. To contribute fully to collaborative development and improvement within the subject area, College and Collegiate.

Pastoral Leadership

- i. To be a form tutor within the College, monitoring and supporting the academic and social development of members of a Tutor Group.
- ii. To undertake duties at the direction of the College Head.
- iii. To promote and safeguard the welfare of all children and/or young people for whom you are responsible or with whom you come into contact with.

Professional Leadership

- i. To participate in all performance management processes.
- ii. Through line management arrangements, ensure professional developments needs are identified and addressed.

Person Specification

Qualifications
Good honours degree
Qualified Teacher Status
Experience
Effective working with young people of a range of ages and abilities
Evidence of making an effective contribution to a team
Skills and Attributes
Ability to deliver high quality learning over time to all students in the subject area
Ability to be an effective Tutor
Capacity to work alongside colleagues, contributing effectively to a team
Ability to quickly establish and maintain positive relationships with students, staff and families
Understanding of safeguarding issues and promoting the welfare of children and young people
Well-developed communication skills, including high level of written and oral literacy and competent ICT use
Suitability to work with children
Potential for professional progression
Commitment to extra-curricular activities

***The Collegiate Trust* is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.**

Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the *Disclosure and Barring Service*.

Appointment will be dependent upon further health, medical and attendance checks.

Staff Benefits

- ✓ Two-Week October Half Term (instead of 5 INSET days)
- ✓ Well-equipped Staff Rooms and Work Rooms in each College
- ✓ Staff Diner (delicious hot and cold meals every day)
- ✓ Early finishes (at 2.40pm on Wednesdays & Fridays)
- ✓ Free use of Fitness Suite
- ✓ Other fitness and wellbeing activities, e.g. Staff Football, Yoga, Spin, Staff Choir
- ✓ Free Flu Vaccination available
- ✓ Free Microsoft Office apps
- ✓ Potential for rapid pay progression on The Collegiate Trust scale
- ✓ Contribution to cost of Masters in Education
- ✓ Superb *NQT Induction Programme* including two-week paid training in June/July
- ✓ The Collegiate Trust's *Developing Leaders Programme* for aspirant leaders

How to find us

By Car

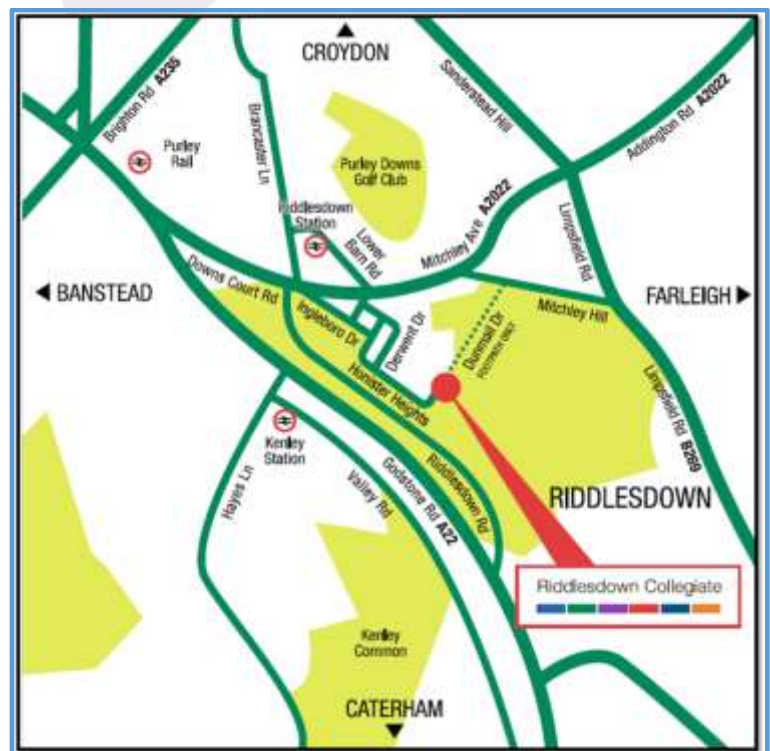
Please see the map.
M25 J6 or J7 are 10-15 minutes drive.
Parking is available on and off site.

By Train

A direct train from Victoria to Riddlesdown station takes 24 minutes. Riddlesdown station is a short walk from the school. Kenley station is also a short walk from the school, over the common. Kenley has direct trains from Victoria and London Bridge. More frequent trains run from Purley Station, where a 412 bus can be taken to Lower Barn Road, leaving a 10 minute walk.

By Bus

On routes 407, 412, 612.



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