

## Information for Applicants

<b>Academy</b>	<i>Riddlesdown Collegiate, Croydon</i>
<b>Required</b>	Easter 2019 (or sooner)
<b>Salary</b>	TCT 1 £27,596 – TCT 14 £43,348
<b>Closing Date</b>	Monday 14 <sup>th</sup> January 2019, 9.00am
<b>Interviews</b>	w/c 21 <sup>st</sup> January 2019



# Welcome

Dear Applicant

Thank you for your interest in the post of Teacher of Year 7 Excellence Curriculum. I hope that this information pack will help you to learn more about our fantastic school and that you will be excited about the prospect of joining our excellent team.

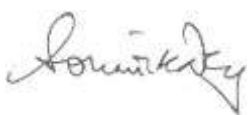
*Riddlesdown Collegiate* is an **outstanding** school (OFSTED, May 2016) with a clear vision to deliver successful outcomes and positive futures for all of our students. They are bright, well-motivated and a pleasure to work with, whilst our staff are talented, hard-working and ambitious for themselves and others. Our superb facilities enable us to provide the very best learning environment and learning experiences for our students and it is the combination of these factors that leads to the high academic standards and enviable reputation that *The Collegiate Trust* is known for. I am very proud of what we do and what we have achieved at the Collegiate and, as a *World Class School*, I hold the highest aspirations for what we will do and achieve in the future.

Whether you are at the very beginning of your career or are looking to develop your experience, *Riddlesdown Collegiate* is a great place for professional growth. Our aim in all appointments is to appoint colleagues who will share our aspirations and make a major contribution to building the best life chances for our students. In particular, for this post, we are looking for a strong primary specialist (most likely with significant upper KS2 experience) or a secondary Humanities specialist, whose understanding of teaching, learning and curriculum enables them to successfully deliver an integrated programme.

In applying to *Riddlesdown Collegiate*, you will need to understand our “small schools” model and your potential role within it. Our VALUES underpin the way in which we work and describe our high expectations and our emphasis on positive relationships across the Collegiate. Our motto, “*Learners of today, Leaders of tomorrow*”, applies as much to staff as it does to students and it gives an indication of the significance we place on nurturing talent and leadership. I shall make a presentation to shortlisted candidates at the start of the interview day to illustrate our structure further and outline our requirements for all colleagues who work with us.

I would be delighted to receive an application from you if, upon consideration, you feel that this role and the Collegiate may be right for you. To submit an application, please complete the form on our website, attaching where requested a statement of no more than two sides of A4, identifying clearly how you meet the person specification. If you have any further questions about this post or would like to arrange a visit prior to the interview day, I would be pleased to speak with you; please feel free to telephone me at the Collegiate.

Yours sincerely



Mr S Dey  
Principal



## Key Information

We operate a “small schools” model – one school made up of a number of smaller learning communities, which we call Colleges, each with their own staff and facilities. Each College is led by its own Headteacher (who is an Assistant Principal) and has its own team of approximately 25 teachers and non-teachers, covering most curriculum areas. Students join one of the Colleges in Year 7 and remain there for five years before transferring to College VI, our specialist post-16 provision. In addition, the Creative and Performing Arts (CPA) College delivers specialist education to students across the Collegiate in Art, Drama, Design Technology, Media, Music and Physical Education whilst the MacKay College co-ordinates inclusion services to students with additional needs. Small teams, working with just 400 students each, allow us to provide even better pastoral care to all students, as well as engage with learners and their families in more effective partnerships. They also provide teaching across the curriculum and learning teams focusing on personalised approaches and best serving the needs of the individual students in their care.



## Information about *The Collegiate Trust*

Our Trust works in the Crawley and Croydon areas with a clear vision to deliver *exceptional education for all*. Such an education achieves excellent outcomes in pupil progress and attainment, a rich creative, cultural and physical learning experience, and great personal and social development for all pupils. We achieve this by working with and developing strong teams of staff in each school, under the direction of the Principal of the school and the *Local Governing Body* (LGB)

The Trust has grown out of *Riddlesdown Collegiate*, an **outstanding** (OFSTED, May 2016) secondary school in Croydon with almost 2000 students and over 200 staff. *Gossops Green*, in Crawley, was the next school – and the first primary – to join the Trust, followed by *Waterfield Primary* (also in Crawley) on 1<sup>st</sup> March 2018. A second secondary, *The Quest Academy* (in Croydon), joined on 1<sup>st</sup> June 2018 and two further primaries, *Courtwood Primary* and *Gilbert Scott Primary* (both in Croydon) joined on 1<sup>st</sup> September 2018.

Each school within the Trust is supported centrally by a designated *Director of School Improvement* on teaching and learning issues, the *Chief Operating Officer*, *Chief Finance Officer & HR Manager* on business management and HR issues, and the *CEO* on wider leadership issues. This complements rather than replaces in-school functions and allows the Principal and LGB to operate with a high level of autonomy in delivering the highest standards in their school. The LGB works to a *Scheme of Delegation* approved by the Trust’s Board of Directors.

## Our Values

Our ethos is to be a community in which all members are valued and value each other. We are the leaders of the Riddlesdown community, responsible for our learning and the Collegiate. We work together to maximise our own achievement and those of others. In applying for a post at Riddlesdown Collegiate, applicants should consider how they would promote our values in their day-to-day work with students, colleagues and other stakeholders.

**V**alue each other

**A**im high

**L**ead by example

**U**se and develop our talents

**E**xcel in our efforts

**S**tick at it



## Our Students

The vast majority of our students join the Collegiate in Year 7 with above average attainment. Behaviour is outstanding and our students consistently demonstrate their desire to learn and to achieve. They enjoy coming to school (attendance is over 95%) and enjoy lessons where they can explore, investigate and feel challenged by their learning. They equally value the opportunities they have to learn outside of the classroom and we are proud of the extensive and varied extra-curricular programme that our students enjoy and benefit from. It is these additional, high quality learning experiences, together with a strong set of academic qualifications that we believe provides our students with the very best chances of success in their future lives.



## Year 7 Excellence Curriculum at Riddlesdown Collegiate

The Year 7 Excellence Curriculum at Riddlesdown includes the integration of subject content with skills and processes through a series of rich and exciting contexts. The students develop their learning, social and management skills through the delivery of captivating and innovative cross-curricular themes aimed at supporting students in developing positive attitudes, commitment and perseverance. The themes are designed to engage and enthuse the students and teachers alike, whilst delivering the curriculum entitlement for the key subjects included.

A teacher of the Year 7 Excellence Curriculum will teach all Year 7 students within one College, the focus being on developing relationships that will foster individual improvement and progress towards personal goals. The Excellence Curriculum is delivered over 18 periods per fortnight, allowing the students to have regular contact with one teacher. This regular contact allows the student and teacher to build a trusting relationship and present regular opportunities for high quality feedback and learning reviews. Whilst schemes of work provide detailed teaching aims, teachers are required to bring their own expertise, creativity and individuality to lessons. The Excellence Curriculum lessons provide meaningful opportunities for students to work on high quality projects and research, which progress at a pace relevant to the learning needs of the students. At the heart of each project are the foundations of philosophy and enquiry, allowing students to deepen their knowledge and understanding of the world around them whilst developing vital life-skills such as time-keeping, team working, communication and debating. A variety of teaching styles, strategies and tasks are expected in the lessons, which take into account the differing learning styles and needs of individual students.

The Excellence Curriculum is organised into six main themes, one for each half term. Each theme offers a comprehensive scheme of work including literacy skills, competence based skills and subject content for History, Geography, Religious Education and Citizenship, PSHEE, with additional Maths and English. Planning for projects and lessons is collaborative and conducted by a team of four Year 7 Excellence teachers, ensuring that best practice is shared and developed, and that consistency is maintained across the Colleges. Students' learning is supported through the provision of appropriate resources in designated Excellence classrooms. Learning and progress is closely monitored through regular assessments and feedback to students.

### THE YEAR 7 EXCELLENCE CURRICULUM TEACHER

We are looking for an energetic and committed teacher to join the team, who is keen to be part of the next phase of developing this exciting and innovative curriculum. In order to fill this role effectively, the successful candidate will need to have a diverse range of qualities, competencies and experience, with a secure understanding of how children learn. A teacher of the Year 7 Excellence Curriculum should be an inspirational, passionate and adaptable educator with the ability to deliver an inquiry-based, trans-disciplinary programme. He/she should be an outstanding teacher, motivator, learner and communicator, with excellent interpersonal skills, and should be capable of building positive, lasting relationships with students in a stimulating, challenging and well-organised learning environment. Successful candidates must be skilled at teaching English and Mathematics beyond greater depth at Year 6. Candidates will be able to assess progress, keep records and use data to inform planning. Primary, Middle and Secondary practitioners will all be considered for this post. Applicants, who have experience of teaching themed and integrated curriculums, including The International Primary Curriculum and The IB Primary Years Programme, are encouraged to apply. We are seeking someone with professional expertise to deliver high quality teaching and learning, making effective use of resources and ensuring improved standards of learning and achievement for all students.

## Job Description

**Purpose of the Post:** To teach a full timetable across the age and ability range of the College, delivering agreed *Schemes of Work* and contributing fully to the subject area and College.

**Accountable to:** Head of College

### PRINCIPAL ACCOUNTABILITIES

#### Curricular Leadership

- i. To teach an agreed timetable.
- ii. To prepare and deliver effective lessons, ensuring regular assessment informs all aspects of planning.
- iii. To contribute fully to collaborative development and improvement within the subject area, College and Collegiate.

#### Pastoral Leadership

- i. To be a form tutor within the College, monitoring and supporting the academic and social development of members of a Tutor Group.
- ii. To undertake duties at the direction of the College Head.
- iii. To promote and safeguard the welfare of all children and/or young people for whom you are responsible or with whom you come into contact with.

#### Professional Leadership

- i. To participate in all performance management processes.
- ii. Through line management arrangements, ensure professional developments needs are identified and addressed.

## Person Specification

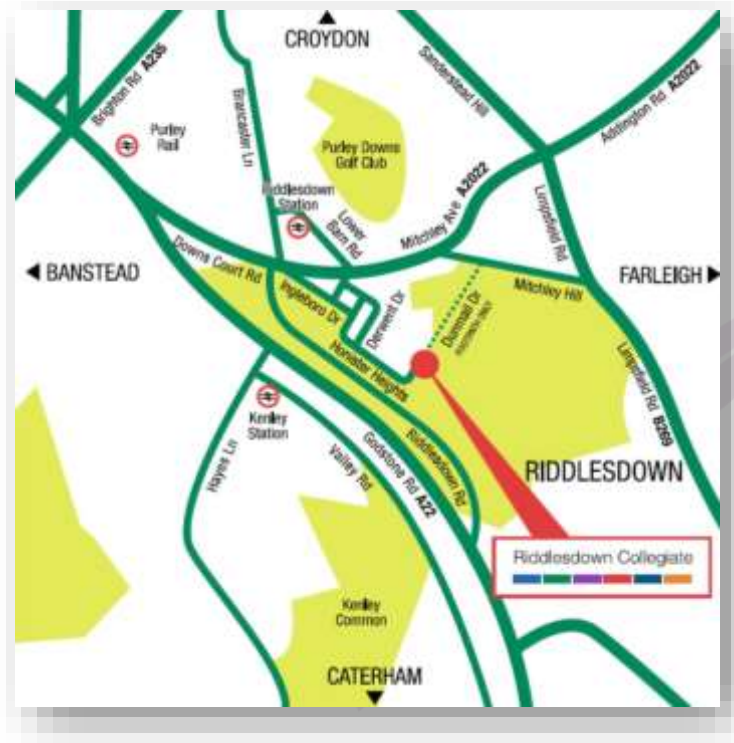
Qualifications
Good honours degree
Qualified Teacher Status
Experience
Effective working with young people of a range of ages and abilities
Evidence of making an effective contribution to a team
Skills and Attributes
Ability to deliver high quality learning over time to all students in the subject area
Ability to be an effective Tutor
Capacity to work alongside colleagues, contributing effectively to a team
Ability to quickly establish and maintain positive relationships with students, staff and families
Understanding of safeguarding issues and promoting the welfare of children and young people
Well-developed communication skills, including high level of written and oral literacy and competent ICT use
Suitability to work with children
Potential for professional progression
Commitment to extra-curricular activities

***The Collegiate Trust* is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.**

**Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the *Disclosure and Barring Service*.**

**Appointment will be dependent upon further health, medical and attendance checks.**

## How to Find Us



### By Car:

Please see the map. Parking is available on and off site.

### By Train

A direct train from Victoria to Riddlesdown station takes 24 minutes. Riddlesdown Station is short walk from the school. More frequent trains run from Purley Station, where a 412 bus can be taken to Lower Barn Road, leaving a 10 minute walk.

### By Bus:

Bus routes: 407, 412, 612.

**Riddlesdown Collegiate**  
Honister Heights, Purley, CR8 1EX

☎ 020 8668 5136

✉ [admin@riddlesdown.org](mailto:admin@riddlesdown.org)

💻 [www.riddlesdown.org](http://www.riddlesdown.org)